

Anderson Valley Junior/Senior High School



Student Handbook

Be Safe
Be Respectful
Be Responsible

This handbook is intended to serve as a guide for students to understand basic expectations and agreements in regards to behavior, academics, security, discipline, safety, athletics and other policies.

Our goal is to help all students acquire the social-behavioral skills, emotional intelligence, and academic skills necessary to be successful in school and beyond. The guidelines and policies contained within are created with the intent to maintain a positive and safe learning environment for all students.

This handbook is a condensed version of the Student/Parent Handbook created for student reference. For a full version of the Handbook please visit the AVHS website at: www.avpanthers.org.

Please note that the policies contained within this Student Handbook may be revised or updated periodically to meet the needs of students, staff and the school. The most current version will be found on the school website.

Standards of Behavior

AVHS implements a behavior strategy known as Positive Behavioral Interventions and Supports (PBIS). We work to promote positive behaviors as well as provide interventions and consequences when behavior is not appropriate. Discipline is approached as an opportunity for growth and learning with the goal of producing self-disciplined students who contribute in positive ways to the school community and beyond.

At Anderson Valley Jr./Sr. High School we follow three standards of behavior: **Be Safe, Be Respectful and Be Responsible**. These standards guide our daily interactions with students and are the basis for our policies and procedures. We believe that creating a safe and positive learning environment starts with these three standards.

The policies and expectations for behavior contained within are in during the following times as indicated in Section 48900 of the California Education Code:

- While on school grounds
- While going to or coming from school
- During, or while going to or coming from, a school sponsored activity

Matrix of Behavior Expectations

In the complete Student/Parent Handbook, there is a table that shows what these standards of behavior look like in the different areas around campus or when involved in school-related functions or events. Below is an example of behaviors that fall under these standards of behavior.

Be Safe	Be Respectful	Be Responsible
<ul style="list-style-type: none">▪ Use supplies/tools appropriately▪ Keep hands, feet and objects to self▪ Stay on campus once you arrive▪ Walk your wheels▪ Report all injuries	<ul style="list-style-type: none">▪ Act respectfully toward everyone and everything▪ Follow adult directions the first time given▪ Respect learning environments▪ Follow the dress code▪ Be polite▪ Use appropriate and respectful language	<ul style="list-style-type: none">▪ Follow school rules▪ Be on time▪ Be prepared▪ Do your best▪ Encourage others▪ Persevere

Policies, Procedures, and Behavior Expectations

Students are expected to follow the policies and behavior expectations of the school. Our goal is to use positive feedback through reinforcement and acknowledgement when students follow the rules. When a student is not following the rules, a variety of consequences may be imposed that depend on the nature and severity of the behavior. Every instance of discipline or intervention is viewed as a chance to correct unwanted behavior and to teach desired behavior.

Buddy Classroom

If a student is behaving in a manner that violates a classroom rule or is causing a distraction to the learning environment, the student may be asked to move temporarily to a buddy classroom. The buddy classroom is a nearby classroom where the student will have an opportunity to reflect on behavior by filling out a behavior reflection form. The student will check in with the buddy classroom teacher when they have completed the reflection form and be sent back to their classroom. The buddy classroom procedure is not a consequence, but an opportunity for students to correct their behavior and return to the classroom. If the behavior continues, a student may be sent out of the classroom for the remainder of the period or given a discipline referral.

Referrals

Referrals are given when normal classroom interventions to correct student behavior have been unsuccessful, or when the behavior is of a more serious nature. A referral is a document that communicates to the principal about the behavior, when and where it occurred, and who was involved. The principal looks at each referral and meets with students to determine an appropriate consequence or intervention.

Consequences and Interventions

Consequences are used in a progressive, logical manner when a student exhibits behavior that violates school rules. Below is a list of possible consequences or interventions used beyond classroom discipline that may be applied to students on a case-by-case basis. The administration maintains flexibility in responding to student behavior based upon the nature and severity of the offense, as well as other factors relative to each situation.

Lunch Detention	Loss of lunchtime privileges
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After-School Detention	A required one-hour period of work time after school
Rules School	An after-school session with the principal for re-teaching school rules
Loss of Privileges	Privileges include participation in sports, after school functions, field trips, etc.
Community Service Hours	Jobs and tasks are assigned that are done on the student's time that give back to the school community
Suspension	Consequences for breaking of rules as outlined in Section 48900 of the California Education Code
Parent Meeting	A meeting with parents to discuss student behavior and possible solutions
Behavior Contracts	A contract that clearly defines expectations and consequences for students who repeatedly violate school rules
Saturday School	Mandatory school attendance on designated Saturdays

Language Policy

Spoken and written language used at school should show respect for oneself and others. Language must not insult or put down others, and may not be racist, sexist, or homophobic. Appropriate language at school includes either written or spoken language and refers to language used before and after school, in the classroom, hallways, and during school activities such as dances, practices, or games. Speaking or writing inappropriately in any language is unacceptable.

Bullying and Harassment Policy

AVHS is committed to providing all students with a safe educational environment in which all members of the school community are treated with dignity and respect and free from harassment, intimidation or bullying. We prohibit harassment, teasing, bullying, intimidation, or any other victimization based on but not limited to any of the following actual or perceived traits or characteristics: age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status.

Bullying is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of electronic act, and including, one or more acts committed by a pupil or group of pupils, that has the

effect of placing a reasonable pupil in fear of harm to his person or property, causing a reasonable pupil to experience substantial interference with his or her academic performance, or causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by the school.

Student Expectations:

Students are expected to take responsibility for helping create a safe school environment by:

- Not engaging in or contributing to bullying behaviors, actions, or words.
- Reporting all incidents of teasing, bullying harassment, intimidation, or other physical or verbal abuse.
- Never engage in retaliatory behavior, ask of, encourage, or consent to anyone's taking retaliatory actions on one's behalf.
- Treating everyone with respect and being sensitive to how others might perceive their actions or words.

Conflict Resolution

When conflicts arise between students, or if a student is subject to unwelcome actions or behaviors from others, students are expected to implement the "Stop, Walk, Talk" process. The purpose of this process is to remind students that they should first remove themselves from an uncomfortable or negative interaction before reacting impulsively. It is a process used to de-escalate a situation so that it can be dealt with in a reasonable and appropriate manner.

Stop, Walk, Talk

Students are expected to be respectful towards one another at all times, but there are times when problem situations arise between people. It is our goal to give students the tools to safely and maturely handle conflict. If you encounter a situation that involves conflict with another student, or encounter behavior from another student that is disrespectful, intimidating, or threatening, you should immediately:

- Stop: Ask the student to stop the behavior
- Walk: Walk away from the student and the problem behavior
- Talk: Talk to the student and explain that you want the behavior to stop. If you are not comfortable talking to the student, ask for adult assistance.
- Report: If a conflict or situation is serious or ongoing, always tell a teacher or an adult.

Interpersonal Contact Policy

Interpersonal contact is the public or private interaction between individuals. All interpersonal contact between students should be by mutual consent of

both parties and should be brief and respectful. School is a professional work environment, where students, teachers and community come to interact. Thus, all interactions between individuals should uphold professional behavior and interpersonal contact should be kept at a respectful and appropriate level of interaction.

Acceptable interpersonal contact and public displays of affection (PDA) include:

- High fives, shoulder pats, handshakes, fist bumps, etc.
- Hand holding
- Short and discreet kiss or hug

Behaviors that involve extended or prolonged touching, holding or kissing are not appropriate for the school environment.

Junior High and High School Contact

Because our campus serves as both a Middle and High School, interaction between students of all grade levels is expected. Different bell schedules and campus boundaries separate our two schools and students are expected to respect the distinction between the Middle and High School. High School and Junior High students are expected to refrain from unsupervised socializing on campus before and during school. During times when Junior High and High School students are together, such as during assemblies, at sporting events and on the busses, all students are expected to maintain safe and respectful interactions at all times.

Dress Code Policy

Students are expected to come to school dressed professionally in casual to business-like attire. Appropriate attire must protect student safety and health and avoid any distraction to the learning atmosphere. All clothing, including hats, jewelry, accessories, backpacks, binders, etc., must follow the guidelines below. Exempt clothing is prom attire and sports uniforms worn for athletic events.

Tops: Shirts and Dresses	
Acceptable	Unacceptable
<ul style="list-style-type: none"> ● Short-sleeved & long-sleeved shirts ● Modest tank tops (min 1" straps) ● Button-up shirts ● Polo shirts ● Sweaters and vests ● Hoodies ● Dresses that are mid-thigh or longer 	<ul style="list-style-type: none"> ● Spaghetti straps ● Low-cut shirts or exposed cleavage ● Visible underwear and bras ● Bare Midriffs ● See-through shirts (unless a non-see-through shirt is worn underneath) ● Halter tops or strapless shirts or dresses (even if covered by sweaters or layered over shirts) ● Off-the-shoulder, racing back, or one-strap shirts ● Camisoles as outerwear ● Singlets (tank tops with large arm holes)

Bottoms: Shorts, Pants and Skirts	
Acceptable	Unacceptable
<ul style="list-style-type: none"> ● Jeans ● Khakis/slacks ● Loose yoga pants and sweatpants ● Shorts that are mid-thigh or longer ● Skirts that are mid-thigh or longer ● Leggings ● Clothes that cover the buttocks 	<ul style="list-style-type: none"> ● Visible underwear ● Short-shorts ● Mini-skirts ● Leggings and pants with holes above mid-thigh ● Pajama pants ● Pants that sag below the waist

The following guidelines also apply:

- Shoes must be worn at all times
- Gang free zone: no gang symbols, including bandanas, do-rags, or hairnets
- Clothes must be free of profanity, from disrespect to any gender, ethnicity, political ideology, religion, or sexual orientation, and from promotion of drugs, alcohol, weapons, or tobacco products.
- Any persons depicted on clothing must also be wearing school appropriate clothing

Lockers

Lockers are the property of the school. Students must keep their lockers in good condition and free from damage or graffiti. Lockers may be opened and inspected by the administration at any time. School personnel have the right to search and seize a student's personal property when there is reason to believe that the student possesses something illegal or something that may be detrimental to the health, safety, or welfare of others.

Possession of Weapons or Dangerous Objects

Students shall not possess weapons or dangerous instruments of any kind in school buildings, on school grounds, on buses, or at school sponsored events away from school. Law Enforcement will be contacted for possession of serious weapons. According to California State Law, any student found in possession of a weapon will be recommended for expulsion.

Academic Honesty Policy

Academic honesty is taken seriously at Anderson Valley Jr./Sr. High School. Students are expected to think and communicate original thoughts and ideas in verbal or written contexts. When using the words and ideas of others, due credit should be explicitly given.

Plagiarism & Cheating

Plagiarism: the unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work.

Examples:

- Copying the exact wording from any source (textbook, website, etc.) without using quotes, parenthetical references and a works cited or bibliography. This includes:
 - Three words or more in a row from a source
 - Changing words but keeping the same sentence structure of a source
- In a research paper, reporting paraphrased information from a source but failing to provide a parenthetical reference or works cited/bibliography Even if put into your own words, you must reveal where you found the information.
- Claiming another's paper/work as your own (see cheating). This includes:
 - Another student's paper
 - A paper you find on a website
 - A whole paper or part of a paper
 - Letting someone else write all or part of your paper/work for you- even if it is only one sentence
 - Doing someone else's work for them.
 - Writing during the drafting stage

- Revisions or editing

Cheating: lying, deceiving, copying, tricking, and/or breaking rules to gain an advantage.

Examples:

- looking at someone else's work or letting someone else look at your work during an assessment.
- Bringing a "cheat sheet" or using outside material during an assessment
- Stealing or telling others what is on an assessment
- Purposely sabotaging another's work, i.e. taking, destroying or hiding it.

Plagiarism and cheating are subject to progressive levels of discipline. Consequences at each stage may vary based on the severity of each offense

- First Offense in a School Year: A zero on the assignment with no chance to make it up. Students may be asked to call parents and/or coach (if applicable) and explain what happened.
- Second Offense in a School Year: A zero on the assignment with no chance to make it up. Students must call parents and/or coach (if applicable) and explain what happened. Parent meeting with administrator, student, teacher, and possibly coach. If offense occurs in an AP or Honors course, student will be placed into a different course.
- Third Offense in a School Year: Course failure, loss of after school privileges, possibility of suspension and/or behavior contract.

Additional teacher policies regarding plagiarism and cheating may apply.

Personal Electronic Device Policy (Cell phones, etc.)

A Personal Electronic Device is any electronic device intended for personal use. This includes but is not limited to cell phones, smart watches, earphones or earbuds. Unless explicitly indicated by a teacher, these devices are not allowed in the classroom during or between classes. Before a student enters a classroom, these devices should be turned off and put away where they are out of sight or reach. They may be used outside of the classroom during break, lunch and between classes.

Using a device during class time, even if the student is not physically in the classroom (i.e. bathroom breaks), is not allowed without explicit permission.

All content that is accessed or shared, either between devices or by accessing the Internet with the device, must adhere to school rules while the device is on campus.

1. First offense within a school year: Device is taken and given to the office. Call home. Parent picks up device.
2. Second offense within a school year: Device is taken and given to the office. Call home. Parent picks up device. Student loses device privileges for fifteen school days.
3. Third offense within a school year: Device is taken and given to the office. Call home. Parent picks up device. Student loses device privileges for thirty school days.
4. Additional offenses will result in an increase in suspension of device privileges or may result in permanent loss of such privileges.

When a student loses device privileges, a student needs to leave the device at home or check it into the office before school. If a student does not abide by this requirement, the loss of privileges will be extended and the action will be dealt with as an issue of defiance. Additional consequences may be determined by administration, including detention, or suspension.

Drug, Alcohol and Tobacco Policy

Tobacco

By law of the State of California no school shall permit the smoking or use of tobacco, or any product containing tobacco or nicotine products, including vaporizers, by pupils on campus or at school sponsored events. Violation of this policy will result in consequences including, but not limited to suspension and referral to smoking cessation counseling. Use of tobacco products at school by staff, parents, or visitors on school campuses or functions on or off campus is also prohibited at all times.

Drugs and Alcohol

Any student of the district who possesses, furnishes, uses or sells alcohol, depressants, stimulants, cannabis, intoxicants, hallucinogens or drug paraphernalia anytime on school premises, anywhere during school hours, or during school-related activities shall be subject to suspension, expulsion, police referral and other disciplinary action. (Education Code 48900 and 48915).

Intervention, Referral and Student Assistance Programs

School staff, students and parents/guardians shall be informed about early warning signs which may indicate alcohol and other drug use and about appropriate agencies offering intervention programs, counseling, referral and other student assistance programs. (AVUSD School Board Policy 5231.6)

The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who disclose their use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be disciplined for such use. (AVUSD School Board Policy 5231.6)

Enforcement/Discipline

Students possessing, using or selling alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures including suspension or expulsion and/or referral to law enforcement in accordance with law, Board policy and administrative regulation. In addition such students may be referred to an appropriate counseling program, transferred to an alternative placement, and /or be restricted from extracurricular activities, including athletics. (AVUSD School Board Policy 5231.6)

Cars and Driving Policy

To park in the school parking lot students must have a parking pass and a valid driver's license. Car pass registration forms are available in the office.. Student parking areas are defined by yellow striping. Students may not go to their cars during school hours except when given explicit permission and the Parking Lot Pass by the office. Students who violate these rules or demonstrate unsafe driving behavior will lose the privilege to drive their cars on campus.

Tardy and Attendance Policy

Regular and prompt attendance is required by law and is essential to academic success. It is the responsibility of the parents or guardians to insure that students attend school. It is the responsibility of the school to record and monitor attendance and to inform parents or guardians of attendance problems concerning their children. Parents are required to verify student absences within three school days of the absence.

Definitions and Consequences

- **Tardy:** Being tardy is a behavioral problem that may affect a student's performance in the class. Students are expected to be in class on time. General school policy is that a student is tardy when the student is not inside the room and ready to work when the bell rings. A teacher's policy may be stricter than the general school policy (e.g. student must be seated at desk). Students may be judged tardy if they leave the classroom to get materials or take care of personal business. Students will be assigned one after-school detention for every third tardy, regardless of the class where the tardy was earned.
- **Excused Absence:** The student misses one or more classes and the

parent or guardian has notified the office of the absence for a valid reason. Students are only excused from school for illness or medical appointments, or other reasons in accordance with California Education Code Section 48205. Excused absences must be verified by a parent or guardian within three days of the absence. Students who are absent due to illness for more than three days will be required to provide a note from a doctor.

- **Unexcused Absence.** The student misses one or more classes without a valid reason in accordance with California Education Code Section 48205. Unexcused absences also occur when the student is more than ten minutes late to a class without a valid excuse in accordance with California Education Code Section 48205.
- **Cut:** A cut is an unexcused absence that has not been verified by a parent within three school days. The office assigns detention equivalent to one after-school detention for each period cut.

Parent Notification

When a student misses school for any reason, parents are required to contact the office with the reason for the absence. If a parent does not contact the office, the school will contact the parent to inquire as to the nature of the absence. Parents may request homework assignments be brought to the office for pickup after school.

Student Responsibilities for Absences

It is the student's responsibility to make up the work he or she has missed regardless of the reason for the absence. Students have the same number of days of consecutive absences to turn in missed work. For example, a student absent for two consecutive days will receive a two-day extension for completion of work.

Absences for authorized school activities (high school athletic games, school-sponsored field trips, testing, etc.) shall not be included in the number of absences. However, students must make up the class work for these absences or they may lose the privilege of being absent for authorized school activities. In the event of an anticipated absence for school-sponsored events, the student should obtain work from teachers ahead of time and complete it on time. When this is not done, the work may be considered late and credit may be reduced.

Attendance and Grades

When a student has five or more unexcused absences in a semester, teachers are authorized by the Board to assign the student a failing grade for the term.

Truancy

If a student receives 3 or more unexcused absences in a school year, they are considered truant. The progressive stages of dealing with truancy are as follows:

- At the 3rd unexcused absence, written notification will be sent by the high school office to notify parents that the student is considered truant .
- At the 4th unexcused absence, written notification will be sent by the high school office to notify parents and a meeting with the principal will be scheduled that the student will be assigned to one day of Saturday School.
- On the 5th unexcused absence the parent will be notified that the student is considered habitually truant. The district superintendent will be notified and a meeting will be scheduled with the Site Attendance Review Team to create an attendance plan. The student will be enrolled in an ongoing Saturday School program until attendance improves or the terms of the plan are met.
- If student absenteeism persists beyond the terms laid out in the attendance plan, the student will be referred to the District Student Attendance Review Board for further action to be taken.

Any student who is absent from school without a valid excuse for ten percent or more of the school days in one school year, from the date of enrollment to the current date, is deemed chronically truant (EC Section 48263.6)

Closed Campus Policy

Students are to stay on campus from the time they arrive until the end of the school day. Students who arrive on campus before the bell rings, whether by bus, drop off or by their own mode of transportation must stay on campus and may not leave once they have arrived. Please follow the appropriate campus boundaries for Junior High and High School Refer to the map that distinguishes between Junior High and High School areas. 7th and 8th grade students must be enrolled in the after school program to remain on campus past 3:40pm.

School Visitors Policy

A visitor is anyone who is not currently enrolled in grades 7- 12 or employed by the school district. All visitors must register at the office upon arrival. Parents who need to bring lunches, clothing, or other articles to their children need bring those items to the office. Parents who need to contact students or staff, however briefly, must first register in the school office.

Students who wish to have a friend visit the campus for a day should ask at least three school days in advance before a friend is to visit, pick up a Visitor Pass in the office, and

ask each teacher to sign it. All teachers and the Principal need to approve the pass for the visitor is able to attend.

Safety and Emergency Procedures

Anderson Valley Jr./Sr. High School uses a system of Standard Response Protocols (SRP) to respond to emergency situations. There are four SRP's that will be used in any one of a variety of emergency situations. During any of these responses, an announcement will be made over the school public address system. Students are expected to stop any activity and listen carefully to announcements and instructions from staff members. Please discontinue use of cell phones and electronic devices during an SRP and be aware of your surroundings and changing situations.

The Four SRP's are:

LOCKOUT: A Lockout is called when there is a threat or a hazard outside of the school building. Lockout uses the security of the physical facility to act as protection. The public address for Lockout is: "Lockout! Secure the Perimeter."

LOCKDOWN: Lockdown is called when there is a threat or hazard inside the school building. Lockdown uses classroom security to protect students and staff from threat. The public address for Lockdown is: "Lockdown! Locks, Lights, Out of Sight!"

EVACUATE: Evacuate is called when there is a need to move students from one location to another. The public address for Evacuate is: "Evacuate! To [a Location]". For example: "Evacuate! To the Softball Field". A fire alarm is another way to invoke the Evacuate Protocol. During a fire alarm, students and staff will evacuate to their emergency meeting stations.

SHELTER: Shelter is called when the need for personal protection is necessary. The public address for shelter is: "Shelter!" Followed by the emergency and safety strategy. For example, "Shelter! Earthquake. Drop, Cover and Hold On". Responses such as an Earthquake Response are sometimes spontaneous and immediate, and should be initiated before a public address is broadcast

Posters of the four SRP's will be posted in classrooms and throughout the school.



LOCKOUT



LOCKDOWN



EVACUATE



SHELTER

Athletic Policy

General Guidelines

- Students are allowed to participate in one sport per season.
- If a student chooses to change sports, it can only be done within the first two weeks of the first scheduled practice. If a student-athlete quits a sport after two weeks, he or she cannot play another sport in the same season.
- If a student-athlete does not finish a sport's season, he or she will not receive sports credit, unless there has been a serious injury confirmed by a doctor's note.

Every athlete must maintain a grade point average of 2.0, with no more than one "F" grade. Eligibility will be determined by quarter grades.

Conduct

Students will maintain good behavior in school while participating on school teams.

1. An athlete who has not served a detention in a timely manner may be deemed ineligible for the next game or contest.
2. Students suspended from school may not participate in school-sponsored athletic events, including practice, during the time of suspension. A suspension from school for misconduct may constitute ineligibility for up to five (5) days following the day of suspension. Any ensuing suspension within a season will constitute immediate dismissal from a team for the remainder of the season.
3. An ineligible player may not participate with the team in any way on game days, may not travel with the team, and may not wear his/her uniform during the period of ineligibility.
4. All ineligibility decisions based on conduct will be made by the Principal or the Principal's designee.
5. Athletic attendance policy:
 - a. A student must be in school all day on the day of an event or all day on the school day before a weekend event in order to be eligible to participate in that event unless he/she is specifically

excused by the principal or the principal's designee. For an excused absence, such as a doctor's appointment, the student is responsible for contacting the principal.

- b. An athlete with three (3) or more unexcused absences in a quarter will be dismissed from the team for the remainder of the season.
 - c. Athletes are expected to attend school on time the day following a school night sporting event. Failure to do so results in ineligibility for the next game.
 - d. Athletes are to notify their teachers prior to missing class for a sporting event. They should have the work for missed classes completed in the time frame set by the teacher.
6. Any athlete found using tobacco products (cigarettes, e-cigarettes or chew) during school or in attendance at school events will be subject to the following consequences:
- a. First Offense in a School Year: The student will be suspended from participating for five school days.
 - b. Second Offense in a School Year: The student will be suspended from athletic program for the duration of the season.
7. Athletes will refrain from using, possessing, or furnishing alcohol or illegal drugs. The consequences for infractions of the above are:
- a. First Offense in a School Year: The student will be suspended from participation for a minimum of four weeks and will be on probation for the next two semesters. The student may be required to attend a rehabilitation program to resume participation in the sport.
 - b. Second Offense in a School Year: A second offense while the student is on probation will result in suspension from representing AVHS in sports programs for a minimum of 16 school weeks.
8. Any athlete found guilty of willfully defacing, stealing, or destroying school fixtures or equipment at home or away will be disqualified from further athletic participation for the balance of the sport season, or five weeks if the offense occurs near end of that season. The guilty athlete must provide restitution for any damages and write appropriate apologies for the action. Legal action shall be considered for serious infractions. The five-week suspension period under this rule will be applied to the next sport in which the offending athlete participates.

Student Complaints

Students should seek constructive ways to address any complaints. Complaints about treatment by other students or staff members should be brought to the attention of a teacher or counselor or, in more serious cases, the principal. Complaints about

programs and policies may be discussed with individual teachers or may be addressed to the Student Council.