Anderson Valley Elementary School **School Site Council** **Meeting Agenda /Minutes** Date <mark>Wednesday, February 10, 2021</mark> Time: <mark>3:30</mark> Location: Google Meeting https://meet.google.com/xza-zqaq-qij	**SSC Members** Teacher: Carolyn Livingston School Staff: Vanessa Spacek (Recording Secretary) Parents: Sam Inman (Chairperson), Kristin San Miguel, Anya Farquhar Administrator: Sid Frazer (Co-Chairperson)	

Item	Item Action/Information	Minutes
Welcome	Call to Order and sign-in	Attendees: Sam Inman Carolyn Livingston Vanessa Spacek Kristin San Miguel Wynne Crisman Sid Frazer Anya Farquhar
Approve minutes *(Action)*	1/13/2021 Agenda	- Kristen moved to approve the minutes from the January meeting. Carolyn seconded the approval. -

Orientation to SSC #4 *(Informational)*	San Diego Unified (G-Slides)
	● Review slides 27-34
	   ○ Title I Funds
	   ○ Local Control Funding Formula
		- Sid feels like we can use this as a resource. Please read and refer to it as necessary.
		   - Sam agreed that we can just refer back to this document as needed.
		   - Please browse slides 27-34 and bring any questions to the next meeting.

Playground structure *(Informational)*	● Waiting for an updated quote ● Finalizing funding sources ○ Fac. Maintenance/Extended Learning	- Sid is waiting for a quote so that the funding sources can be finalized. - Facilities maintenance and ASP will be the two funding

		sources for the play structure.
		- We need to confirm the amount we can use from those two grants.
		- Will it be ready for fall?
		  - That is the goal.
		  - Sid responded that the restrictions are changing and other schools are allowing students to use the playground structures.

New draft district website
(Informational)
	https://test.avpanthers.org
	  ● Update from Wynne
	  ● comments/feedback
	  ● Mandated content, Relevant/necessary content
		- Web site -
		  - Will the website be cellphone and tablet friendly?
		    - Please give Wynne feedback on whether or not the website translates well into all media. As far as he knows it should translate.
		    - There will be some problems with text wrapping. Some school selections will have to be in a drop down menu.
		  - Will the website translate into spanish?
		    - Google translate will be an option.
		    - Wynne can only change the english translation to make the spanish translation make sense.
		    - Anya - She feels that translation is super important.
		    - Kristin also feels like translation is super important.
		    - Anya also feels that there should be a real time newsletter or alert type bulletin that updates parents.
		      - I.e. What do you want me to know, what's important and where is the easiest way to get it to me.
		      - Sid agreed that if we want to see the greatest amount of families go to the website we need to have all the current information.
		      - Wynne feels like we need to

		push parents to sign up for and use Aeries for direct communication. - Kristin feels like the website should be updated regularly and have up to date meeting minutes etc. - Wynne thinks it is not realistic to maintain the website daily or weekly. Employees do not have the time to maintain the site. - Anya feels like it is important to keep the parents in the loop. However she does understand that it may not get done in a timely fashion because of employee workload. - Sid feels that it is important to have meeting minutes and other easily accessible parent information on the website. - Sid also feels like it is important to have the information be easy to change and update for whomever is updating the site. - Anya suggested using a google folder to drop documents like minutes in so that there is one link on the website. - Wynne also feels like that is a good option. - Carolyn feels like a lot of parent forms could be done online. - Hopefully there will be a way to communicate with parents through the website. - Sam suggested that we link a google calendar and or a blog that we in the office could update easily. - The problem is finding someone

		to update the website.
Communication Tools *(Informational)*	Reminders Group text and/or email Google calendar with alerts Shared google drive, folder, documents	- Can everyone view the documents in the shared folder? - Yes, everyone has been able to gain access.
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SPSA (Single Plan for Student Achievement) *(Informational)*	● SPSA/Expenditure Summary ● Current Use of SPSA (Sid)	- Everyone will look the document over to approve at the next meeting. - Anaya asked for clarification. - Sam : we are giving this feedback on how we should use funding to improve student performance. - Caroly made a motion to push this item to the next meeting. - Sid seconded the motion.

Next/Future Meeting	Date: <mark>**Wednesday, March 10, 2021**</mark>
	Agenda Items
	● Continue SSC orientation (members preview prior)
	● Family Involvement Policy
	● School Board Voted on Bylaws
		- Discussion regarding the district's plan to reopen.
		- Aeries
		- Website
		    - Parent involvement plan.
		    - Sam closed the meeting at 5:25pm

Member Reference/ Resources	● Function and Operation of School Site Councils (Sonoma County Office of Ed.) ● How Do SchoolSite Councils Work? (Ed100) ● Where is California's Education Budget Headed? ● Member shared folder ● AVES Bylaws ● School Site Council: Roles and Responsibilities (slides from San Diego Unified)	

Meeting Dates: Oct 14th, Oct. 28th, Nov 10th, Dec. 9th, Jan. 13th, Feb. 10th, March 10th, April 14th, May 12th, June 9th