

SELPA Mendocino County SELPA

Fiscal Year 2021-22

LOCAL PLAN

Section A: Contacts and Certifications

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

Version 2.0

Section A: Contacts and Certifications

SELPA Fiscal Year **Contact Information and Certification Requirements**

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- Initial Local Plan (new SELPAs only) Amended Governance and Administration
 Annual Plan Amended Annual Plan Amended Local Educational Agency Membership

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Information

SELPA Name	<input type="text" value="Mendocino County SELPA"/>		
SELPA Code	<input type="text" value="2300"/>		
Street Address	<input type="text" value="2240 Old River Road"/>	Zip Code	<input type="text" value="95482"/>
City	<input type="text" value="Ukiah"/>	County	<input type="text" value="Mendocino"/>
Administrator First Name	<input type="text" value="Gina"/>		
Administrator Last Name	<input type="text" value="Danner"/>		
Email	<input type="text" value="gdanner@mcoe.us"/>		
Telephone	<input type="text" value="707 467-5167"/>	Extension	<input type="text"/>
Contact Title	<input type="text" value="Executive Director"/>		
Web Address	<input type="text" value="https://www.mcoe.us/about-mcoe/selpa/"/>		

Section A: Contacts and Certifications

SELPA Fiscal Year **Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information**

RLA/AU	<input type="text" value="Mendocino County Office of Education"/>		
Street Address	<input type="text" value="2240 Old River Road"/>	Zip Code	<input type="text" value="95482"/>
City	<input type="text" value="Ukiah"/>	County	<input type="text" value="Mendocino"/>
Superintendent First Name	<input type="text" value="Michelle"/>	Last Name	<input type="text" value="Hutchins"/>
Email	<input type="text" value="mhutchins@mcoe.us"/>		
Telephone	<input type="text" value="707 467-5000"/>	Extension	<input type="text"/>
Web Address	<input type="text" value="www.mcoe.us"/>		

Special Education Local Plan Agency Review Requirements***Community Advisory Committee***

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date

County Office of Education

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the

The local plan was submitted to the COE on what date

Section A: Contacts and Certifications

SELPA Fiscal Year **Public Hearing Requirements*****Local Educational Agency***

Annual Budget and Service Plans (Sections D, E, and Attachments)

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

Special Education Local Plan Area

Annual Budget and Services Plans (Sections D, E, and Attachments)

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

Annual Budget Plan PH Posting Date

Annual Budget Plan PH Date

Annual Services Plan PH Posting Date

Annual Services Plan PH Date

Submitting the Local Plan to the California Department of Education**STEP 1:**

Section A is required when submitting any and all local plan sections to the CDE for approval.

STEP 2:

Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

Single-LEA **Multiple-LEAs**

Charter Schools Only

LEAs Only (including Charter LEAs)

Section A: Contacts and Certifications

SELPA Fiscal Year COE/LEA Small and Sparse (EC sections 56211 through 56212)**STEP 3:**

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

Yes No If "Yes," enter the fiscal year of the previously approved plan

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
-	CAC	Isis Brenner-Ward	CAC Member	Section B
-	County Office of Educatio	Debbie Courtney	Finance	Section D
-	County Office of Educatio	Suzanne Steely	Finance	Section D
-	Willits Unified School Distr	Kelley Labus	Administrator	Multiple Sections
-	Ukiah Unified School Distri	Lydia Lesser	Special Ed. Teacher	Section B
-	Parent	Frank Menhams	Parent	Section B
-	Anderson Valley Unified	Sid Frazer	General Ed. Teacher	Multiple Sections
-	Arena Elementary	Scott Carson	General Ed. Teacher	Multiple Sections
-	Fort Bragg Unified	Carolyn Carine	Administrator	Multiple Sections
-	Laytonville Unified	Lorre Stange	Administrator	Multiple Sections
-	Leggett Valley Unified	Jamie Stuth	Administrator	Multiple Sections
-	Manchester Union Elemen	Cindy Gonzelez	Administrator	Multiple Sections
-	Mendocino Unified	Jason Morse	Administrator	Multiple Sections
-	Mendocino County Office	Isaac Ramey	Administrator	Multiple Sections

Section A: Contacts and Certifications

SELPA Fiscal Year

Add	Agency	First and Last Name	Title	Section
<input type="checkbox"/>	Potter Valley Unified	Megan Mason	Special Ed. Teacher	Multiple Sections
<input type="checkbox"/>	Ukiah Unified	Sierra Lahera	Administrator	Multiple Sections

STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

- Certification 1 Number Submitted
- Certification 2 Number Submitted
- Certification 3 Number Submitted
- Certification 4 Number Submitted
- Certification 5 Number Submitted

STEP 6:

Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:

Electronically submit the completed section(s) to the CDE at SELPALocalPlan@cde.ca.gov. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

IMPORTANT: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.

Section A: Contacts and Certifications

SELPA Fiscal Year **Certification 1: Governance and Administration**

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under Title 34 *Code of Federal Regulations (34 CFR)* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations (5 CCR)*. Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

Michelle Hutchins

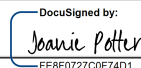
DocuSigned by:

 C495C5931FB0479...

RLA/AU Authorized Agent

Date

Joanie Potter

DocuSigned by:

 FE8F0727C0F74D1...

Local Governance Council Chairperson

Date

Gina Danner

DocuSigned by:

 FDAE6E9677044FE...

SELPA Administrator

Date

Section A: Contacts and Certifications

SELPA

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Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

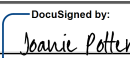
I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

Web address where the SELPA local plan, including all sections, is posted.

Michelle Hutchins 

RLA/AU Authorized Agent

Date

Joanie Potter 

Local Governance Council Chairperson

Date

Gina Danner 

SELPA Administrator

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 3

SELPA Fiscal Year **Certification 3: County Superintendent**

IMPORTANT: Certification 3 is required when the information being submitted to the California Department of Education (CDE) is related to Local Plan Section B: Governance and Administration, Section D: Annual Budget Plan, and/or Section E: Annual Service Plan.

I certify the attached Local Plan section(s) as submitted with this certification are approved by the county office of education (COE). I further assure the Local Plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all Local Plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

C3-1. All LEAs within the county have elected to participate in this SELPA Local Plan.

Yes No

C3-2. The SELPA Local Plan section(s) as specified herein was approved by the COE pursuant to *EC* Section 56140(b).

Yes No

C3-3. The county superintendent certifies the SELPA is a:

Single LEA SELPA: This selection includes only one district LEA (this selection does not include a COE); or

Multiple LEA SELPA: This selection includes one district or charter LEA together with one or more additional district or charter LEA(s), or a combination thereof (this selection does not include a COE); or

COE Joined SELPA: A district (or charter) LEA(s) joined with a COE(s) to form a SELPA (this selection includes one or more district or charter LEA(s) *AND* one or more COEs).

For a multiple LEA SELPA or a COE joined SELPA

I certify that joint powers agreements, or other contractual agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and entities participating in the Local Plan. These agreements address all requirements of the *EC* Section 56195.1(b) and (c) for the provision of (1) a governance structure and administrative supports necessary for implementation; (2) a

Special Education Local Plan Area (SELPA) Local Plan Certification 3

SELPA

Fiscal Year

system for determining the responsibilities of participating LEA members for educating students with disabilities; and (3) the designation of an administrative entity.

I certify additional written agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and all entities participating in the Local Plan pursuant to *EC* Section 56195.7.

All agreements are maintained by the SELPA and will be made available upon request to the CDE.

C3-4. A written agreement must be entered into between the LEA and SELPA for implementation of services including, but not limited to *EC* Section 56195.7. The county superintendent ensures the Local Plan, including amendments, is posted on the COE web site, or includes a link to the Local Plan.

Web address where the SELPA Local Plan, including all sections, is posted.

County Superintendent

DocuSigned by:

C495C5931FB0479...

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 4

SELPA Mendocino County SELPA

Fiscal Year 2021–22

Certification 4: Community Advisory Committee

IMPORTANT: Certification 4 is required when the information being submitted to the California Department of Education (CDE) is related to Local Plan Section B: Governance and Administration, Section D: Annual Budget Plan and/or Section E: Annual Service Plan.

C4-1. The Community Advisory Committee (CAC), advised the SELPA during the development, amendment, and review of the Local Plan pursuant to California *Education Code* Section 56194.

Yes No (If the answer is “NO,” please include comments.)

C4-2. The CAC had at least 30 days to conduct a review of the completed Local Plan. This review was done prior to Local Plan being submitted to the COE and CDE.

Yes No (If the answer is “NO,” please include comments.)

C4-3. The CAC provided written comments to the SELPA regarding this Local Plan submission.

Yes No (If the answer is “NO,” please include comments.)

Comments CAC provided verbal comments during a CAC member meeting where the Local Plan was reviewed.

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the Local Plan.

Isis Brenner-Ward DocuSigned by: Isis Brenner Ward

5/26/2021

CAC Chairperson

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

IMPORTANT: Certification 5 is required when the information being submitted to the California Department of Education (CDE) by each participating agency's superintendent (for a district and county office of education (COE) local educational agency (LEA)), or by each chief administrator (for a charter LEA) is related to Local Plan Section B: Governance and Administration, Section D: Annual Budget Plan, and/or Section E: Annual Service Plan.

LEA

C5-1. The LEA certifies the SELPA Local Plan is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA must administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations. The superintendent or chief administrator certifies the LEA is participating in a:

- Single LEA SELPA: This selection includes only one district LEA (this selection does not include a COE); or
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- COE Joined SELPA: A district (or charter) LEA(s) joined with a COE(s) to form a SELPA (this selection includes one or more district or charter LEA(s) *AND* one or more COEs).

For a multiple LEA SELPA or a COE joined SELPA

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I certify additional written agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and all entities participating in the Local Plan pursuant to *EC* Section 56195.7.

All agreements are maintained by the SELPA and will be made available upon

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Mendocino County SELPA

Fiscal Year 2021–22

request to the CDE.

C5-2. The LEA superintendent (for a district or COE LEA) or chief administrator (for a charter LEA) ensures the current Local Plan, Section B: Governance and Administration, Section D: Annual Budget Plan, and Section E: Annual Service Plan, including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA Local Plan, including all sections, is posted.

AVUSD.k12.ca.us

C5-3. Certification 5 must be signed by the LEA superintendent (district LEAs) or chief administrator (charter LEAs).

- a. If the submission is an amendment to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan submitted during fiscal year 2021–22, then only the newly affected LEAs are required to submit Certification 5 with the amendment(s).
- b. If the submission is an amendment to Local Plan Section B: Governance and Administration, then all SELPA member LEAs must submit a newly signed Certification 5.

Michael P. Warych, Superintendent DocuSigned by: Michael Warych

5/19/2021

LEA Superintendent/Chief Administrator

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Mendocino County SELPA

Fiscal Year 2021–22

request to the CDE.

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Web address where the SELPA Local Plan, including all sections, is posted.

45 Lake Street, Point Arena, Ca

C5-3. Certification 5 must be signed by the LEA superintendent (district LEAs) or chief administrator (charter LEAs).

- a. If the submission is an amendment to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan submitted during fiscal year 2021–22, then only the newly affected LEAs are required to submit Certification 5 with the amendment(s).
- b. If the submission is an amendment to Local Plan Section B: Governance and Administration, then all SELPA member LEAs must submit a newly signed Certification 5.

Warren Galletti, Superintendent 

LEA Superintendent/Chief Administrator

5/19/2021

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Mendocino County SELPA

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request to the CDE.

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Web address where the SELPA Local Plan, including all sections, is posted.

<https://sites.google.com/fbusd.us/district/public-documents-forms?authuser=0>

C5-3. Certification 5 must be signed by the LEA superintendent (district LEAs) or chief administrator (charter LEAs).

- a. If the submission is an amendment to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan submitted during fiscal year 2021–22, then only the newly affected LEAs are required to submit Certification 5 with the amendment(s).
- b. If the submission is an amendment to Local Plan Section B: Governance and Administration, then all SELPA member LEAs must submit a newly signed Certification 5.

Rebecca Walker, Superintendent 

LEA Superintendent/Chief Administrator

6/2/2021

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Mendocino County SELPA

Fiscal Year 2021–22

request to the CDE.

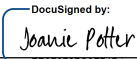
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Web address where the SELPA Local Plan, including all sections, is posted.

lUSD.us

C5-3. Certification 5 must be signed by the LEA superintendent (district LEAs) or chief administrator (charter LEAs).

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Joanie Potter, Superintendent 

5/26/2021

LEA Superintendent/Chief Administrator

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Mendocino County SELPA

Fiscal Year 2021–22

request to the CDE.

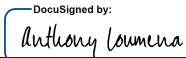
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Web address where the SELPA Local Plan, including all sections, is posted.

leggett.k12.ca.us

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Anthony Loumena, Superintendent 

LEA Superintendent/Chief Administrator

5/25/2021

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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SELPA Mendocino County SELPA

Fiscal Year 2021–22

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<https://www.muesd.us>

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Cynthia LB Gonzalez, Superintendent 

5/20/2021

LEA Superintendent/Chief Administrator

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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SELPA

Fiscal Year

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DocuSigned by:
Michelle Hutchins
C485C5831FB0479...

LEA Superintendent/Chief Administrator

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

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SELPA Mendocino County SELPA

Fiscal Year 2021–22

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mendocinoused.org

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Jason Morse, Superintendent 

LEA Superintendent/Chief Administrator

5/20/2021

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5

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pottervalleyschools.us

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Holly McLaughlin, Superintendent 

LEA Superintendent/Chief Administrator

6/4/2021

Date

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roundvalleyschools.org

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Michael Gorman, Superintendent DocuSigned by:
Michael Gorman
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6/2/2021

LEA Superintendent/Chief Administrator

Date

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511 S. Orchard Ave. Ukiah, CA 95482

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Debra Kubin, Superintendent 

5/20/2021

LEA Superintendent/Chief Administrator

Date

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www.willitsunified.com

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Mark Westerburg, Superintendent DocuSigned by:
Mark Westerburg
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6/3/2021

LEA Superintendent/Chief Administrator

Date